

VACANCY ANNOUNCEMENT

Ref: 700/Adm./HR/1101

T Bank Limited, Thimphu is pleased to announce vacancies for the following positions for immediate recruitment.

Sl. No	Positions	Grade	No. of Slots	Minimum Qualification	Employment Type	Monthly Salary
1	Head, Legal Division	Manager	1	LLB/Post Graduate in Law (7 years Legal experience)	Regular	Based on the Experience
2	Assistant Finance Officer	Assistant Manager	1	PGDFM from RIM (not earlier than 2015 pass out)	Regular	As per T Bank Service Rule
3	Accountant	Executive Support I	2	Class XII (Minimum 60%) with Diploma in Finance Management (DFM) from RIM with 2 years experience.	Regular	As per T Bank Service Rule
4	Assistant Compliance Officer	Assistant Manager	1	BA Eco/BCom/BBA (not earlier than 2015 pass out) with Degree - 60% Class XII - 60% Class X - 60%	Regular	As per T Bank Service Rule
5	Teller	Executive Support II	1	Class XII- 60% Class X – 60% (not earlier than 2015 pass out)	Regular	As per T Bank Service Rule
6	Messenger	Junior Assistant	1	Class X- 60% (not earlier than 2015 pass out)	Regular	As per T Bank Service Rule

Interested candidates fulfilling the above mentioned criteria may apply to T Bank Ltd., Human Resource Division, Thimphu latest by 22nd December, 2017. For any queries, please contact HRO at 77413838 during office hours. The application for the respective post must be submitted along with the following documents:

1. Application form (www.tbank.bt) 2. Academic Transcripts along with Character Certificate 3. CID Copy 4. Security Clearance Certificate 5. Recent Medical Fitness Certificate 6. Work Experience Certificate if applicable. 7. For in-service candidates applicants are advised to submit NOC from current employer.

Please also log onto www.tbank.bt for details of vacancy announcement

Management